

REQUEST FOR DUPLICATE DIPLOMA/ CERTIFICATE OR DEGREE

Part I to be completed by applicant. PRINT clearly.

NSCC Student I.D. Number: _____ | _____ | _____ Date: _____

FULL Name as desired on your award document (We cannot alter the established name in NSCC's computer database. If you desire a different or married name please contact Records Manager):

MAILING Address: _____

City: _____ State: _____ Zip: _____

Telephone: (_____) _____ **WANT TO PICK UP DIPLOMA: yes / no**

What award did you earn?

<input type="checkbox"/> Associate of Arts	Graduated in (year/quarter) _____
<input type="checkbox"/> Associate of Science	Graduated in (year/quarter) _____
<input type="checkbox"/> Associate of Science Option 1	Graduated in (year/quarter) _____
<input type="checkbox"/> Associate of Science Option 2	Graduated in (year/quarter) _____
<input type="checkbox"/> Associate of Business	Graduated in (year/quarter) _____
<input type="checkbox"/> Associate of Applied Science AASD in _____	
<input type="checkbox"/> Associate of Applied Science - Transfer AASD - T in _____	Graduated in (year/quarter) _____
<input type="checkbox"/> Certificate of Achievement in _____	Graduated in (year/quarter) _____
<input type="checkbox"/> Associate of Fine Arts in <input type="checkbox"/> Art <input type="checkbox"/> Music	Graduated in (year/quarter) _____
<input type="checkbox"/> Certificate in Fine Arts in <input type="checkbox"/> Art <input type="checkbox"/> Acting	Graduated in (year/quarter) _____
<input type="checkbox"/> High School Diploma	Graduated in (year/quarter) _____

Part II In person: Take request to cashier's window to pay \$6.00. Requests submitted unpaid will be sent back to the student.

To mail: Send request form with check or money order to Credentials, North Seattle Community College, 9600 College Way N, Seattle, WA 98103.

FAX: Send request form with credit card number, expiration date and name on card. # 206-527-3671

Request submitted: _____ Duplicate Diploma Sent: _____

Credentials Evaluator: _____

Comments: _____

Budget No: 061-3D02 – EF (Source 420 APPR 000)